

DIRECTORATE OF DISTANCE EDUCATION

S.V. UNIVERSITY : TIRUPATI

B.Ed., Programme : Prospectus

The Bachelor of Education (B.Ed.) programme of DDE, S.V. University, Tirupati aims at developing the understanding and competencies required by practising teachers for effective teaching - learning process at the secondary stage. This programme is strictly based upon the NCTE norms.

PROGRAMME STRUCTURE:

The programme is essentially a judicious mix of theory and practical classes to develop knowledge, skills, application and attitude in practising teachers. Illustrations and cases of relevant situations and activities comprise the core of the course. These are suitably supported by theoretical aspects to the extent needed. Every candidate is expected to select two methods of teaching under B.Ed. course. The programme consists of the following groups of combinations of subjects.

- i) Mathematics and Physical Science
- ii) Mathematics and English
- iii) Mathematics and Telugu
- iv) Physical Science and English
- v) Physical Science and Telugu
- vi) Biological Science and English
- vii) Biological Science and Telugu
- viii) Social Studies and English
- ix) Social Studies and Telugu

COURSE OF STUDY :

The course of study shall comprise of four parts : A, B, C & D

PART - A : THEORY PAPERS

Paper - I : Foundations of Education	3 hrs.	100
Paper - II : Psychological Foundations of Education	3 hrs.	100
Paper - III : Educational Technology and Computer Education	3 hrs.	100
Paper - IV : School Management and Systems of Education	3 hrs.	100
Paper - V : Personality Development & Communicative English	3 hrs.	100
Paper - VI : Methods of Teaching - I	3 hrs.	100
Paper - VII : Methods of Teaching - II	3 hrs.	100

Total Marks in } = 700
Theory Examination Papers }

PART - B : PRACTICAL PAPERS

Paper - VIII : Practical Examination in Methods of Teaching - I	2 hrs.	50
Paper - IX : Practical Examination in Methods of Teaching - II	2 hrs.	50
Paper - X : Practical Examination in Computer Education	1½ hrs.	50

Total Marks in Practical Examination Papers = 150

PART - C : SPECIAL PROJECTS

Paper - XI : Community Studies Project (Practicum of Paper-I)	40
Paper - XII : Cultural Studies and SUPW Project (Practicum of Paper-I)	40
Paper - XIII : Case-Studies Project (Practicum of Paper-II)	40
Paper - XIV : Health and Physical Education Project (Practicum of Paper-II)	40
Paper - XV : Computer Education Project (Practicum of Paper-III)	40
Paper - XVI : School Studies Project (Practicum of Paper-IV)	40
Paper - XVII : Personality Development and Communicative English Project (Practicum of Paper-V)	40

Total Marks in Special Projects = 280

PART-D : METHODS RECORDS

Paper - XVIII	: Scholastic Achievement Record - Method-I	25
Paper - XIX	: Scholastic Achievement Record - Method-II	25
Paper - XX	: Microteaching Record - Method-I	10
Paper - XXI	: Microteaching Record - Method-II	10
Paper - XXII	: Teaching Practice cum Internship Record - Method-I	80
Paper - XXIII	: Teaching Practice cum Internship Record - Method-II	80
Paper - XXIV	: Teaching Practice cum Internship Diary (TPID)	40

Total Marks in Methods Records = 270

Overall Total Number of Marks (B + C + D) = 700

Theory + Practicals = 700 + 700 = 1400

Note :

1. Normally one of the two school subjects chosen shall be a language. However a candidate may choose Mathematics and Physical Sciences as the two school subjects, subject to the provision (2) given below.
2. The school subjects chosen by the candidates for Papers VI and VII shall ordinarily be the same as those which he/she studied for the Bachelor's or Master's Degree Examination.

Admissions of BOL and other ORIENTAL Degree holders into the B.Ed. course :

BOL Degree holders and others who have qualified themselves in only one language methodology subject may be admitted into the B.Ed. course with a provision for an additional theory paper (and practical work where necessary) in the same language providing additional course content. A candidate who offers Telugu as equivalent to two methodology subjects shall opt for "Telugu Methods".

Provision for qualifying in Additional subjects :

A candidate who has taken the B.Ed, from S.V.University only may be permitted to appear again for the B.Ed, examinations in one or more of the school subjects or optional subjects, provided he/she is eligible to specialise them. In the case of Methodology subjects he/she should have studied the subject at least at the Degree .or Post Graduate level. If however a candidate desires to appear for another Methodology subject/subjects he/she may do so if he/she possesses the prescribed qualifications for the same.

Eligibility : Only those graduates who are already Trained (SGBT/Teacher Training Certificate/Telugu Pandits Training/D.Ed./ any other Teacher Training) and serving as regular teachers working in recognised Schools (Primary, Secondary and Higher Secondary levels) within the State of Andhra Pradesh with a minimum of two years of teaching experience as on 31-3-2009 are eligible.

Their Service must have been approved by the authorities of school education concerned and all the eligible candidates have to submit the copies of their updated service registers duly authenticated by the appropriate authorities along with the application. Candidates must bring their original service registers at the time of admission.

If seats are available, Junior Lecturers and Lecturers working in recognized colleges / institutions certified by the concerned authorities of the Government will also be eligible.

ADMISSIONS :

Admission will be done on the basis of length of service. Reservation of seats will be provided in accordance with G.O.s of Govt. of Andhra Pradesh. The service certificates of the Teachers should be countersigned by the District Educational Officer concerned / Authorities concerned. Service Certificates will be further sent to the concerned authorities for verification and authenticity and only after getting confirmation from the concerned authorities the candidates will be admitted. Candidates will be required to submit filled in application form along with Photostat copies of the documents only. The original documents are to be submitted after receiving the letter of offer for admission to B.Ed., from the DDE, S.V.University.

DURATION:

The minimum duration of the programme is two years. However the maximum period allowed for completion of the programme will be 5 years.

MEDIUM OF INSTRUCTION: English and Telugu only**COMPONENTS OF THE COURSE :****a) Contact Programme Classes:**

60 days of compulsory Contact Programme Classes will be arranged in two or three spells.

b) Demonstration and Teaching Practice Classes:

12 days of Demonstration and Teaching Practice Classes for which attendance is compulsory.

c) Block Teaching:

20 days of Block Teaching Programme which is also compulsory.

PROGRAMME FEE: An amount of Rs. 15,000 (+ Rs. 145/- in case of other University Students) for the entire programme. Candidates seeking admission to the B.Ed. Programme are advised not to pay the fee along with the filled in application form. They will get a separate communication about their admission and payment of fee.

STUDY CENTRES :

Directorate of Distance Education, S. V.University has five study centres for B.Ed., Programme :

1. Vidyalaya College of Education , TIRUPATI.
2. Annamacharya College of Education, RAJAMPETA.
3. DDR College of Educations, NELLORE.
4. Sri Venkateswara B.Ed College, ANANTAPUR.
5. Sri Lakshmi Venkateswara College of Education, KURNOOL.

INSTRUCTIONAL SYSTEM :

The B.Ed, programme delivery system includes the multi-media approach i.e. self instructional print material, Audio- Video components, counselling sessions and practical work in school and workshops.

PRINTED MATERIAL :

The print materials are the self-instructional material in Telugu medium supplied to the candidate at the time of admission and during the course periodically.

COUNSELLING SESSIONS :

Generally the counselling sessions will be held at the study centres during holidays within the general schedule of the programme, the coordinators at the programme centres will decide on the coverage of these sessions.

LAST DATE TO RECEIVE FILLED APPLICATION

Last date for receipt of filled in applications is 9-4-2009 Applications received after this date will be rejected.

OFFICE WORKING HOURS - 10.00A.M TO 5.00PM

FOR TELEPHONE COUNSELLING:

ONLY ON SUNDAYS:FROM 10.A.M TO 1.00 PM

Telephone No:0877-2289477,2289434

NOTE: Any legal matter relating to the B.Ed., admissions will have to be referred to the Court in Tirupati only.

Address for sending the filled in Application forms :

The Director,
Directorate of Distance Education
S.V. University,
Tirupati - 517 502 (A.P.)

NOTE:

Please fill in all your personal data carefully in the relevant boxes. If you fail to accomplish the required information, you will lose the benefit due to you. For all practical purposes information given in this summary card will be taken as authentic.

Read the following instructions before filling in the summary sheet:

1. Write one letter / number in each box.
2. The name, father's name, address and subjects in part-II of Graduation should be written in Block Letters.
3. The name of candidate should be the same as that entered in the qualifying examination. Write surname (initials) at the end leaving one box after the name.

9. a) Institution and Place of work :
 b) Designation :
 c) Date of Joining (enclose appointment order and first page of Service Register) :
 d) Experience (enclose service certificate duly signed by D.E.O./concerned Authorities) :
10. a) Are you claiming Reservation under any one of the following categories Yes / No

Write 'Yes' in the appropriate box for which reservation is claimed. Attested copies of certificates should be enclosed in support of such a claim, otherwise your claim will not be considered.

SC	ST	BC-A	BC-B	BC-C	BC-D	NCC	NSS	SPORTS	PH	CAP

10.b. REQUIREMENTS FOR THE ELIGIBLE CANDIDATES UNDER NCC/NSS QUOTA :-

- Priority I:** International level participation in NCC
 International level participation in NSS activities
 International participation in approved World Competitions / World Competitions for Juniors / World University competitions in the order with the priority to the winners. International level participation in Youth Festival
- Priority II:** National level participation in NCC
 National level participation in NSS activities
 National Championship / Junior National Championship / South Zone Championship participation in Games & Sports in the order with the Priority to the winners.
 National level participation in Youth Festival with prize.
- Priority III:** State level participation in NCC or just 'C' or 'B' certificate holders
 State or Inter-University NSS camps or NSS two special camps
 Inter-University / Inter District / Inter Collegiate participation in

Games & Sports in the order with the priority to the winners.
South Zone level participation in Youth Festival (priority for prize winners)

SPORTS QUOTA :-

Under Games & Sports category, participation in the following games and sports only shall be considered as certified by recognized bodies or associations :

Cricket, Foot Ball ; Hockey, Volley Ball, Tennis, Kabadi, Shuttle-Badminton, Ball-Badminton, Table Tennis, Athletics, Swimming, Weight Lifting, Wrestling, Boxing, Gymnastics, Kho-Kho, Hand Ball, Chess, Cycling, Rowing Body Building and Shooting. Candidate shall have to produce the following documents

- a. Certificates issued by a recognized Sports Body or Association
- b. Group Photos or paper cuttings, if any as a proof of participation of the candidate in the sports or games events.

CHILDREN OF THE ARMED PERSONNEL (CAP) - QUOTA :-

The following priorities shall be drawn up with regard to the children of armed personnel:

- i. Children of Servicemen killed in action.
- ii. Children of Ex-servicemen disabled in action and permanently incapacitated as a result thereof in respect of disability pension.
- iii. Children of Ex-servicemen and Servicemen who have received Gallantry Awards in the following order : (a) Param Vir Chakra (b) Ashok Chakra (c) Mahavir Chakra (d) Kirti Chakra (e) Vir Chakra (f) Shaurya Chakra (g) Sena / Nao Sena / Vayu Sena Medal (h) Mention in dispatches,
- iv. Children of Armed Personnel (combatant) irrespective of the rank held by them,
- v. Children of other Ex-servicemen or Servicemen who are eligible for pension.

If there is more than one candidate in any of the above groups, priority will be decided on the basis of their length of service.

11.a) Qualifying Examination passed:

B.A.	B.Com.	B.Sc.	Others

b) Group Subjects studied in Graduation : 1.
under part II 2.....
3.....

c) Title of the Teacher Training Completed : SGBT/Teacher Training Certificate/ Telugu Pandits Training / D.Ed. / any other Teacher Training

12. Community you belong to : Hindu / Muslim / Christian / Others

13. Check whether the following are enclosed :

- a) Summary sheet duly filled in ()
- b) The filled in application form ()
- c) Xerox Copies of Study Certificates from Class IX to Degree ()
- d) Xerox Copy of Degree Certificate ()
- e) Xerox Copy of appointment order.. ()
- f) Xerox Copy of the I&II&III pages of Service Register ()
(Date of Appointment Proof)
- g) Xerox Copy of Caste Certificate (Obtained within ()
last six months)
- h) Xerox Copy of special categories reservation certificate ()
- i) Xerox Copy of Local area Certificate (In the case of ()
Candidates who have not studied in the state of A. P.)

Note : Tag all your Certificates together in the above sequential order.

SERVICE CERTIFICATE

This is to certify that following are the particulars of the teacher candidate. The Institution has no objection for the candidate to undergo the B.Ed. course.

Name of the Teacher:

Institution in which presently working and previously worked, if any:

Name	of the Institution	Nature of Service	Length of Service		Period
			From	To	

Total length of service as on : **31.03.2009**

Signature of the candidate

Signature of the Head of the
Institution with Seal

Signature of the attesting
Officer with Seal

Note: Service Certificate should be attested by :

- District Educational officer in the case of teachers working in Govt./Private/Aided/Unaided elementary schools and schools
- Teachers working in Municipal High Schools from Municipal Commissioner and endorsed by D.E.O.
- Teachers working in A.P. Social Welfare Residential Schools from Secretary, A.P. Social Welfare Residential School Society.
- Teachers working in A.P. Residential Schools including Tribal Welfare Residential Schools from Secretary, A.P.R. Edn. Insts Society.
- Teacher working in CBSC affiliated schools from CBSC Inspecting Authority, South Zone, Madras or Central Zone, Delhi.
- Teachers working in Central Schools from Joint Commissioner of Central Schools, Picket, Secunderabad.
- Regional Director, Navodaya Schools in the case of Teachers working in Navodaya Schools.

Note: 1. Certificates Given by any other officer except those mentioned above will not be accepted.

2. Application without the above certificate will be summarily rejected.

DECLARATION

I hereby solemnly and sincerely affirm that particulars and information furnished above are true and correct to the best of my knowledge.

I certify that I have carefully gone through the instructions and have become fully conversant with the eligibility conditions to besatisfied for admission to B.Ed., course of D.D.E., S.V. University. If any information furnished by me is found to be wrong or false now or later, my application / admission may be rejected at any stage.

Signature of the Candidate